



**Indira Gandhi Delhi Technical University For Women**  
**Kashmere Gate, Delhi-110006**  
**(Examination Division)**

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Ref. No.01(31)/2016-IGDTUW-Exam/ 1504

Dated: - 13/09/2023

**Circular-No. -23/2023/Exam**

**Subject: Student's Re-appear paper Registration for ODD Semester Aug-Dec 2023 (CBCS).**

1. The reappear paper registration form is made available on University Website to the students. Students not registering up to **21<sup>st</sup> September, 2023** will not be eligible for appearing in the re-appears of **Mid-Term Examination**.
2. The **CBCS** students who have secured less than **45%** marks (in the whole internal component) in the back paper subject can appear for reappear in Mid-term Examination (For example in **CBCS**, if any student has secured less than **18 marks** in the Internal Component (**means out of 40**) any of her back paper subjects for Odd semester, can be eligible for **Reappear in Mid-Term Examination**).
3. For reappear paper of odd semester's subjects, student who is willing to reappear the odd Semester back paper, they are required to make the payment through **Demand Draft in favour of Registrar, IGDTUW** as offline mode of payment.
4. Students who are applying for reappear papers are required to pay the fees of **Rs 500/-** per paper (subject to maximum **Rs 2500/-**). All students need to submit the Reappear Application form along with **Demand Draft** to the Examination Division from **18/09/2023 to 21/09/2023 5PM**.


  
Prof. Arun Sharma  
Dean (Examination Affairs)

Ref. No.01(31)/2016-IGDTUW/-Exam/ 1504

Dated: 13/09/2023

Copy for kind information to: -

- i. Dean (Academics Affairs )/Dean(Students Welfare)
- ii. All HoDs
- iii. DFO, IGDTUW
- iv. PS to Hon'ble Vice-Chancellor-IGDTUW
- v. PA to Registrar
- vi. In-charge (Web Services)/System Analyst with a request to upload on the University website.
- vii. Guard File

  
Dr. Sanjib Kumar Sahu  
Dy. CoE



**INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN  
EXAMINATION DIVISION**

REAPPEAR EXAMINATION:- .....

Paste recent  
Passport Size  
Photo

Enrolment No.		DEPT NAME
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Branch Name		Semester		Programme Name
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**Name of the Candidate** (Leave one Box empty between First Name, Middle Name and Surname)

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**Address for Correspondence** (Do not give Post Box No. Address. Leave a blank box between each unit of address like House No., Street Name, PO, etc.)


City	District
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State	Pin Code
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Mobile No.	E-mail
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**Paper Option**

Please fill the Paper codes for which you have failed in the earlier exams for conduct of Reappear Examination  
Reappear Examination FEE 500/- Per Paper (Through Online SBI Collect portal)

S.No.	Paper Code for Reappear Exam With <i>Old Internal Marks</i>	S.No.	Paper Code for Reappear Exam With <i>Old Internal Marks</i>
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**FEE DETAILS** Applicable only for Students appearing in a Reappear Examination (Please write your Name & Enrolment No on the Payment receipt)

Total No. of Reappear Papers		Total Amount (in Rs.)	SBI collect Ref No	
Theory Papers	x Rs. 500			Amount
Practical Papers*	x Rs. 500	Bank Name and Branch		
Late Fee, if any		Date of payment		/ /
<b>TOTAL</b>				

\*If it is an ETIP component Practical paper, no need to pay reappear fees for that paper.

**Have you ever caught with UFM case in IGDTUW.** YES \_\_\_\_\_ NO \_\_\_\_\_ (Please Tick)

**Declaration**

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also affirm that my registration for the course is valid and I attended the classes as per university norms. If any of my statements is found to be false, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date: \_\_\_\_\_ (Signature of the student)

This is to certify that the student is eligible for appearing in the Examination as per norms and application is forwarded to Examination Division for further necessary action.

Signature of HOD

Approved /Not approved for Reappear Exam



Dean (Examination Affairs)/Dy.COE